



**REGINA**

**NO SMOKING**

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1. Smoking and the use of all tobacco products is prohibited on property owned and used by the Division.
2. Students and staff members are prohibited from smoking or using other tobacco products during school activities authorized by the Division.
3. Persons utilizing school facilities in accordance with Administrative Procedure 620 – Community Use of School Facilities are prohibited from smoking or using other tobacco products while on the premises.
4. Notwithstanding Clauses 1-3 above, smoking and the use of tobacco is only permitted pursuant to Section 11 (3) of the Provincial *Tobacco Control Act*, which states that tobacco use is permitted in “an enclosed public space while it is being used by the consent of the proprietor, for traditional Aboriginal spiritual cultural practices or ceremonies.”
5. Subject to the following conditions, any employee of the Division who uses tobacco products may apply for and may be granted financial assistance to take a program of their choice to eliminate their addiction:
  - 5.1. Assistance is available only to persons employed by the Division on continuing contracts of employment;
  - 5.2. The employee may be granted leave without pay if the program selected requires time away from work;
  - 5.3. Assistance is limited to actual expenses incurred to a maximum of \$250 per employee;
  - 5.4. The assistance will be available to an employee only once.
6. Where deemed appropriate by the Principal, the Division will provide for the costs associated with tobacco addiction elimination programs for students subject to the terms of such initiatives being developed in consultation with the Director and approved by the Board through its budget procedures.
7. Suitable signs shall be displayed in Division buildings indicating that they are non-smoking areas.
8. All community use agreements shall stipulate compliance with this administrative procedure as a condition of use. Failure to comply shall be cause for cancellation of the agreement.
9. Students are expected to respect the property of neighbours, and must obey laws regarding loitering or littering.

10. Violations of this administrative procedure are considered very seriously and appropriate significant penalties imposed by Principals on students are supported. Such penalties may include suspension from school as provided for in *The Education Act, 1995*.

Reference: Section 85, 87, 108, 109, 150, 151, 152, 153, 154, 175 *The Education Act, 1995, The Tobacco control Act*